

## Appendix D – Amendment to Standing Orders

To amend the wording of Standing Orders as follows:

- 3 That 30 minutes be allocated at the commencement of any meeting of the Council, except for any Extraordinary meetings, to allow for the consideration of questions submitted by citizens and 'standard' petitions as follows:

- (a) Questions from citizens

Questions may be submitted for answer at a meeting of Council by citizens that live or have a business address (but not employees of businesses) within the City boundary. Such questions must relate to Council services but not be about individual or personal issues and should be concise and concerning a single subject. Questions with several parts will not be accepted. Questions must be in writing and addressed to any Portfolio Holder, Committee Chair or Board Chair and be submitted by 9.00 am on the 2 clear working days before the meeting of the Council at which they want the question to be asked. The Lord Mayor shall have discretion over the questions which may be asked at a Council meeting under this procedure. A list of all questions (other than supplementary questions) will be made available to all Councillors prior to the relevant meeting.